



दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi - 110078
दूरभाष/Tel. 011-41805580, 45051037, Website: <https://dducollegedu.ac.in>



No.: 152

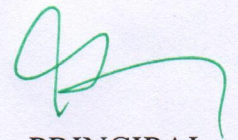
Dated: 11.11.2025

NOTICE

In view of Security and safety of the College, the following guidelines are issued:

1. All staff members will have car parking sticker from the College office. Otherwise their vehicle (4 Wheeler only) will not be allowed to enter in the college premises.
2. Basement parking is meant for only those vehicles which have parking sticker issued by the College office pasted on the windshield.
3. All students vehicle (2 wheelers only) shall be parked alongwith the wall towards green corridor on the sideway of the college.
4. All visitors vehicles and vehicles pertaining to civic agency(ies) officials viz DHE, PWD, Other Institutions shall be parked alongwith the front wall of the College between Gate No. 1 & RO Plant.
5. All vehicles of various guests visiting the College to meet the officials of the College, shall be parked alongwith green area near Flag.
6. Few vehicles of the staff may be parked alongwith the front wall between RO plant and Gate No. 2 or beyond, however that too according to the space.
7. Staff deployed by PWD shall entry into and exit from the College by marking their present in the biometric attendance machine installed at Gate No. 1, for which they are required to record their thumb impression/ Eyes IRIS in the machine with the help of Mr. Sandeep Bhardwaj, Sr. Technical Assitant (Computer), ICT Department, within two days of issue of this notice. Otherwise, they will not be allowed to enter the college.
8. Apart from above, Security & Sanitation personnel, Cafeteria and mess worker will also require to mark their presence in the biometric attendance machine for which they are required to record their thumb impression/ Eyes IRIS in the machine.

Above guidelines shall be adhered by all concerned.


PRINCIPAL

Copy to: All concerned